



MEETING ROOM USE AGREEMENT

I, _____ the undersigned, make application on behalf of the following group _____ for permission to use the ___ DeMayo Room ___ Community Room ___ Board Room (check one) of the Hagaman Memorial Library on the following date(s) _____ at the following time _____ for the following purpose _____

If said permission is granted, we hereby agree to comply with the rules and regulations as set by the Library Board of Trustees governing use of the building, to take utmost care of the property, to make good any damage to or loss of the property arising from our occupancy of any portion and to provide police attendance when necessary.

Please check one:

The above group does ___ does not ___ require handicapped access to the room it uses for its above purpose. (The DeMayo Room is wheelchair accessible.)

Specify any equipment needs: ___Data Projector ___Laptop for Data Projector ___Other: